

KU Bookstore Regalia Rental Form (Only Available to Faculty and Staff)		<input type="checkbox"/> Credit Card	<input type="checkbox"/> Departmental Charge*	Date of Order		
		Department Name: Contact For Payment:		Staff Initials:		
<input type="checkbox"/> Doctor	Last Name		First Name		Middle Initial	
<input type="checkbox"/> Master						
<input type="checkbox"/> Bachelor	Email Address		Phone			
GOWN <input type="checkbox"/> No <input type="checkbox"/> Yes		HOOD <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, fill out information below)				
Weight		Degree Title <input type="checkbox"/> PhD or Other: _____		If other school, City and State of school:		
Height		Graduated from <input type="checkbox"/> KU Other School:		<small>**We cannot guarantee hood colors for schools outside of the United States</small>		
Gown Rental \$30		Hood Rental \$30		<input type="checkbox"/> Expedited Order Fee After 03/25/2024 \$19.95 Sku 00067031 <small>We cannot guarantee hood colors on orders placed after this date.</small>		
<input type="checkbox"/> Black Gown Master SKU 00066960		<input type="checkbox"/> Master SKU 00066962				<input type="checkbox"/> Optional Gown Steaming \$15 Sku 00067039
<input type="checkbox"/> Black Gown Doctor SKU 00066961		<input type="checkbox"/> Doctor SKU 00066963				
		<input type="checkbox"/> Cap \$6 SKU 00066964	<input type="checkbox"/> Tam \$35 SKU 00067019			
			<input type="checkbox"/> Black Short Tassel \$6 = SKU 00067020			
		<input type="checkbox"/> Black Long Tassel \$6 SKU 00066965	<input type="checkbox"/> Old Gold Short Tassel \$6 SKU 00067028 (KUMC)			
			<input type="checkbox"/> Sch Color Short Tassel \$6 SKU 00067166 (KUMC)			
Special Instructions or Notes: Rental Terms: Payment for academic regalia rental is due in full at the time the order is placed. Payment must be by credit card or departmental bookstore charge. I authorize the KU Bookstore to charge my credit card or my department's bookstore account for the full retail replacement cost of any rental regalia that is not returned within ten (10) business days after my ceremony. Signature: _____						
PICK UP AND RETURN LOCATION: KU Bookstore, 3901 Rainbow Boulevard Orr-Major, Kansas City, KS 66160 (913) 588-2548 kubookstore.com			RENTALS MUST BE RETURNED WITHIN 10 DAYS OF CEREMONY Rentals will be available for pick up beginning 05/7/2024 <small>Due to the large number of rentals that we have in May, we are not able to notify each person individually of when rentals are ready to be picked up. If you want to be sure that yours is available before coming to the bookstore, please call 913-588-2548.</small>			
Store Use Only:						
Date Ordered From Josten's		Date Returned by Customer				
Date Charged if Dept. Charge		Staff Member Receiving Return				
*Faculty who have questions about payment for regalia rental please use the following contacts:		School of Health Professions: Individual department admins		School of Medicine: Jenni Mandala (jmandala@kumc.edu)		
				School of Nursing: Therese Hecht (thecht@kumc.edu)		